PAYMENT OF FEES
A non-refundable deposit of £100 is required to secure a date for your wedding at the time of booking. If you are having bells, we ask for a further £50 deposit. The outstanding balance is required **no later than 3 months** prior to the wedding. You can pay by cash or cheques made payable to **All Saints Bingley PCC**.

We hope this leaflet answers your preliminary questions. Please do not hesitate to call either the Vicar or either of the Parish Administrators, Sue Huntington or Anne Parker (01274–565 079), with any other question you may have.

Every blessing as you embark upon this wonderful adventure.

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**FEES 2013 figures**

<table>
<thead>
<tr>
<th>Description</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statutory Fee</td>
<td>381.00</td>
</tr>
<tr>
<td>Marriage Certificate</td>
<td>4.00</td>
</tr>
<tr>
<td>Publication of Banns</td>
<td>21.00</td>
</tr>
<tr>
<td><strong>Total Basic Fees</strong></td>
<td>406.00</td>
</tr>
<tr>
<td>Service Charge</td>
<td>80.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>486.50</td>
</tr>
</tbody>
</table>

**Additional Fees**

<table>
<thead>
<tr>
<th>Description</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organist (£60)</td>
<td>60.00</td>
</tr>
<tr>
<td>Verger (£35)</td>
<td>35.00</td>
</tr>
<tr>
<td>Bells (£180) Optional</td>
<td>£</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less Deposit £100 (plus £50 deposit for bells)</td>
<td>586.50</td>
</tr>
</tbody>
</table>

*Service charge includes wedding preparation, a printed order of service, candles, a contribution towards flowers, organ fund, heating & lighting, cleaning and administration.*

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Your Wedding
Getting Married At All Saints, Bingley

Many congratulations upon your forthcoming marriage. We are delighted that you have chosen to be married at the Parish Church of All Saints, Bingley. This is a beautiful and ancient church where weddings have taken place across the centuries. Built upon bedrock of prayer and praise, you are assured an awesome wedding experience.

This leaflet attempts to answer some of the questions you may have concerning getting married in church and it sets out our Parish Wedding Policy. If you have any questions, please do not hesitate to speak to the Vicar about them.

BOOKING A DATE FOR YOUR WEDDING
In the first instance, couples are asked to meet with the Vicar after a 10.30am Sunday morning service to discuss possible wedding dates and to address any initial enquiries. When you book your wedding, you will need to complete a Marriage Application Form with the Vicar and pay a non-refundable deposit of £100 (payable to All Saints PCC). The deposit secures your date in the Church and will be deducted from the final invoice prior to your wedding.

WEDDING MEETINGS AND REHEARSAL
The Vicar will want to arrange a series of meetings with you prior to your wedding in order to get your wedding just right for you, as well as arrange dates for marriage preparation classes and to fix a date for the wedding rehearsal. At your first meeting, please would you bring: i) Birth Certificate; ii) Proof of identity (eg passport or driving license); and iii) Proof of address.

ELIGIBILITY
There are certain criteria you must fulfil in order to be eligible for marriage. These are not onerous and we can explore them at our first meeting. Provided that neither partner is already married(!) the main criteria are that:-

At least one of you must be resident in the Parish; OR one or both of you are on the Electoral Roll (this is the register of church members and not the local council register). If you do not live in the Parish you may apply for membership if you...
have been a regular worshipper for at least 6 months; OR you may have a Qualifying Connection to the Church. In exceptional circumstances, a Common/Special or Superintendent’s Licence is issued.

If you are in any doubt about eligibility, please don’t be put off, but speak to the Vicar and she will do all she can to help navigate through the legalities. If you are planning to change address prior to the wedding, again, please keep the Vicar informed.

FINDING YOUR PARISH CHURCH
If you are not sure which is your parish church, you can do a parish search on: www.achurchnearyou.com/parishmap.php (This link is also available on our website).

THE BANNS
Banns are a public notice. These are called within 3-months of your wedding on three consecutive Sundays at the 10.30am service. You will be advised when this will be. Please make every effort to come to church to hear them read and make a point of introducing yourself to the stewards at the door. The church family will be praying for you as you prepare for your wedding and it is always good for the congregation to put faces to the names of the people we are praying for! If you have time after the service, please join us for refreshments at Church House and let us now how your plans are going.

AWAY BANNS
If either of you live outside the Parish of All Saints, you will need to get the banns called in that parish as well as at All Saints. The Vicar will advise you of this at your preliminary meeting and provide you with contact details. Contact the parish priest well in advance (at least 4 months prior to your wedding) and they will advise you of the dates for the calling of your banns in their church. Once the banns are read you will need to collect the banns certificate and give it to the Vicar of All Saints, prior to the wedding. Please note it is your responsibility to ensure that banns are published in all the appropriate parishes.

We regret that when banns are called in more than one parish, there are additional fees. These fees may vary every year. Please check with the Vicar for current fees.

WEDDING PREPARATION
It is the policy of All Saints that anyone getting married at this church becomes a worshipping member of the congregation at least up until the date of marriage and that they undergo marriage preparation. Presently, we are using the Marriage Course material which runs over 7 weeks, one night per week. You will be advised of when the next course is taking place but you can always check the website for these details and get these dates in your diary early.

FLOWERS
The Church provides one pedestals of flowers (except during Lent and Advent). If you would like particular colours then you will need to negotiate this with our Flower Team. If you request specific flowers, this may incur an additional cost. Please liaise directly with our flower co-ordinator, Barbara Lawrence (01274 771 783). Please speak to Barbara in plenty of time. Where there is more than one wedding taking place on the same day, couples will be asked to liaise with each other about flowers.

MUSIC & READINGS
The Vicar and Director of Music (Malcolm Bentley) will be happy to help you select appropriate music and hymns to tailor-fit your wedding. You can download a leaflet of suggestions from our website. Malcolm is often available immediately after the 10.30am Sunday service, to discuss your choice of music and to give you an opportunity to hear what it sounds like in the church. It’s always worth giving Malcolm a call to arrange a meeting after the service just in case you choose a Sunday when he’s not available or doesn’t have the sheet music with him. Malcolm’s telephone number is 01274 566 885.

PHOTOGRAPHS & VIDEO RECORDINGS IN CHURCH
Photographs are an important part of your wedding and we shall do all we can to cooperate with the photographer so that you get great shots. In order to ensure that the photographs do not intrude upon the service, there are certain guidelines. Essentially, this means the avoidance of flash photography and minimal walking about with a camera. If you would like your wedding to be recorded, this is permissible but we regret that it incurs an additional fee. Please speak to the Director of Music or the Vicar for details.

CHURCH BELLS
It is possible to have bells rung for your wedding. This involves up to 8 experienced bell ringers being in attendance for one and a half hours. They ring until the bride arrives and ringing continues again after the ceremony. For additional information please see the Church website or www.bingleybells.org.uk/ or contact Ann Cossavella on 01274 409189.

WHAT WILL IT COST?
The statutory fees for 2013 are set out below. There may be a slight increment each year and so for future years, please speak to the Vicar or Parish Administrators